



Rainbow Acres

INAUGURAL VERDE VALLEY GLOW - SATURDAY, OCTOBER 28TH, 2023 2:00PM – 8:00PM

VENDOR SPACE AGREEMENT

Business Name _____

Contact Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone (____) _____ E-mail address _____

VENDOR SPACES: _____ 10x10 – 20% OF SALES _____ 10x20 – 20% OF SALES

- **RETAIL VENDORS will receive supplemental power (110)**
- **FOOD VENDORS – must provide own power (pkg food vendors excluded)**

Please submit a description of vending space, include menu for approval & photo of set up.

Vendor Regulations & Guidelines

- The Inaugural VERDE VALLEY GLOW will provide space only.
- Space set-up: 8am to Noon on Saturday, October 28th. Set up must be completed by Noon for fire and health permit inspections.
- All vendors must be open and vendor space must be staffed throughout the event.
- You must provide a flame-resistant tent or canopy in your designated space.
- All vendors will be required to carry liability insurance, listing Arizona Events Group, LLC as additional insured. Event dates must be included.
- The event producer will predetermine booth location. Vendors may request a certain location; however, the event cannot guarantee a specific location.
- Vendors are responsible for the cleanliness of their designated area.
- Event is outdoors and takes place in daylight and evening times. Rain or Shine Event.
- If retailing products, you must have the required business license from the Town of Camp Verde. Including all health permits from Yavapai County if selling food.
- Force Majeure – Neither party shall be in default by reason of any failure in performance of this agreement if such failure arises out of causes beyond their reasonable control and

without their fault or negligence, including Acts of God, extreme high or low temperatures, winds, rain, power failures, flooding, fire, epidemics, pandemics, communicable disease, or quarantine restrictions. If the event becomes unavailable, sponsors, food vendors and/or retail vendors only available remedy is for the parties to agree to alternate replacement of a future event/s.

➤ Deadlines – All agreements, payments, permits and certificates of insurance are due no later than Monday, October 23rd, 2023, at 5pm. Limited space available. Space is “first come, first served”. Space is only held with received and signed agreement.

CHECKLIST TO SUPPLY

- ❑ Completed agreement form
- ❑ Signature of agreement form (below)
- ❑ Agreement fee
- ❑ Certificate of Insurance to read exactly as follows below:

**Re: Arizona Events Group, LLC,
Inaugural Verde Vally Glow
OCTOBER 28TH, 2023**

RELEASE

Participant is fully responsible for 20% of gross sales as outlined regardless of the event performance. Participants agree to utilize assigned space during published event hours and will confine all display activity to assigned space. All space assignments are final decisions of the producer and reserves the right to change space locations, as they may deem necessary. All tents, canopy, power cords, furniture, signs, and materials must meet fire codes. The event producer reserves the right to require the modification of any display. I agree to parking in designated parking areas. I hereby release and discharge the Arizona Events Group, LLC, staff, interns, volunteers, Rainbow Acres, all sponsoring organizations and the Town of Camp Verde from any responsibility, personal liability, claims, loss, suits, or damage arising out of or in conjunction with my participation in the INAUGURAL VERDE VALLEY GLOW. The event and the above listed associates will not be responsible for any injury sustained by participants and guests or damage to products and materials belonging to participants. I agree to abide by all the regulations and guidelines set forth by the event, written or oral, and understand failure to do so could result in my removal from the event and that all decisions are final. I take full responsibility and understand that my entire display must be sturdy and safe and that a representative must occupy the space during posted event hours.

SIGNATURE: _____

DATE: _____



CONTACT: Nanette Duncan, net@azeventsgroup.com, 480.600.4743

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